

## **Executive Director - Arthritis Research Canada**

### **About Arthritis Research Canada**

[Arthritis Research Canada](#) is the largest clinical arthritis research centre in North America. Our mission is to transform the lives of people impacted by arthritis through patient-centred research and engagement. Our scientific team of over 100 is creating a future where people living with arthritis can thrive. With centres across British Columbia, Alberta, Quebec, and Nova Scotia, we are leading nationwide research aimed at preventing arthritis, facilitating early diagnosis, finding new treatments, and improving quality of life.

### **The Opportunity**

Arthritis Research Canada is seeking a visionary and accomplished leader to serve as our next Executive Director. Reporting to the Board of Directors, the Executive Director will provide strategic leadership in executing the organization's mission, overseeing operations and financial management, and inspiring our team of researchers, staff and volunteers. This role provides a rare opportunity to lead a national scientific and medical research organization headquartered in Vancouver.

### **Key Responsibilities**

- **Strategic Vision & Implementation:** Collaborate across disciplines, specialties, organizations, and communities to combine energies and share experiences and knowledge in pursuit of common goals and outcomes.
- **Board Governance:** Serve as the primary liaison, providing support to facilitate effective board oversight and governance.
- **Financial Stewardship:** Fiscal management including budgeting, financial reporting, audits and regulatory compliance.
- **Operations Leadership:** Oversee all operations, facilities, human resources, administration and organizational policies.
- **Fundraising & Development:** Collaborating with the development team and the Scientific Director to cultivate donor relationships, identify new revenue sources and maximize funding opportunities.
- **External Relations:** Represent the organization as a spokesperson, build awareness and implement marketing strategies.
- **People Leadership:** Provide inspiring leadership, coaching and performance management to staff and volunteers.

### **Qualifications**

- Bachelor's degree in management, health, non-profit, or related field (Master's preferred)
- 7+ years of progressive leadership experience, preferably in medical research, healthcare or non-profit sectors
- Proven ability to develop and execute strategic plans to drive organizational growth and impact
- Expertise in financial management, budgeting, compliance and overseeing operations
- Exceptional communication skills and ability to build relationships with diverse groups

- Knowledge of relevant regulations, fundraising strategies and the healthcare/research landscape
- Ability to work evenings/weekends as needed for events and meetings

**Hiring Range:** \$155,000 – \$160,000

**How to Apply**

If you are interested in exploring this exceptional career opportunity with a highly regarded and fiscally responsible national not-for profit organization, please submit your cover letter and resume to [jobs@arthritisresearch.ca](mailto:jobs@arthritisresearch.ca)

Arthritis Research Canada is an equal opportunity employer committed to diversity, equity, and inclusion. We consider all applicants regardless of race, ethnicity, gender, age, disability, sexual orientation, or other characteristics.